

Dear Family Member,

Thank you for your interest in the Charles T. Sitrin Health Care Center, Inc. We take our job of caring for your loved one very seriously, and because of that, there is a great deal we need to know.

We have enclosed an application for admission; each part of the application must be completed in full and returned to us as soon as possible. On the next page, you will find a checklist of the materials enclosed in this packet. We would be happy to assist you with any questions you may have.

At the Charles T. Sitrin Health Care Center, we utilize a team approach to caring, taking into consideration every resident's around the clock medical, physical, social and emotional needs. When a new resident joins us, staff members from each department collaborate to develop a comprehensive care plan individually tailored to the resident's needs. Families and residents are encouraged to participate in developing this plan, which will be continually reviewed and updated.

We encourage you to visit our website, <u>www.sitrin.com</u>, to take a virtual tour of the facility.

If you have additional questions, please feel free to call our Admissions Office at (315) 737-2405.

Sincerely,

Admissions Department

Enclosures

\*All residents are admitted, retained and given care at the Center, if eligible, without regard to race, creed, color, sex, age, national origin, disability or sponsorship.